



## HRG Memorandum 15-31

Commonwealth of Kentucky  
Personnel Cabinet  
Department of Employee Insurance  
2<sup>nd</sup> Floor, State Office Building  
501 High Street  
Frankfort, Kentucky 40601

Website [kehpn.ky.gov](http://kehpn.ky.gov)

To: KEHP HR Generalists (HRGs)

From: Department of Employee Insurance (DEI)

Re: Second Chance – Waiver General Purpose HRA

Date: November 16, 2015

As part of Open Enrollment we are offering members who had a 2015 Waiver General Purpose HRA a second chance to elect that same election for 2016.

Approximately 1,200 members who had a 2015 Waiver General Purpose HRA have been defaulted into the Standard CDHP at the single coverage level because they did not re-elect the HRA for 2016. We are sending them a letter this week notifying them of this, along with a 2016 Enrollment Application.

**These members have until Dec. 21, 2015 to submit this application** if they want to continue the Waiver General Purpose HRA for 2016. If KEHP does not receive the member's application to elect the Waiver General Purpose HRA by Dec. 21, 2015, the member will lose any funds they may have in their Waiver General Purpose HRA. If they do not take action now, and file a grievance later, any funds in their HRA **will not** roll to a 2016 account and they will have the Standard CDHP for January 2016.

